

Dear Parents or Guardians,

## **Chromebook Device Allocation to Secondary Students**

The *Better schools for our kids – technology enabled learning (TEL)* program is an ACT Government initiative to help bridge the equity gap in technology by allocating all Canberra public secondary students with personal electronic devices for learning - anywhere, anytime.

In 2018, all Year 7-11 students were provided with the option to receive a device. The program will extend eligibility to new Year 7 cohorts and any other newly enrolled Canberra public secondary school students.

The TEL program enables all secondary students to have a Chromebook for school and home use for the purpose of learning. Parents can elect not to participate, and students may either bring their own device to school to support their learning or access existing school-based ICT.

Please indicate your decision for participation on the Chromebook Acceptance Form and return it to the school. Your child will also be required to read and sign the Chromebooks Acceptance Form before being allocated a Chromebook.

The ACT Education Directorate's ICT network is equipped with internet content filtering for age-appropriate access and schools and users are bound by the school's Acceptable Use of ICT Agreement. Outside of the school network, internet access and filtering is the responsibility of the student and parents and is not monitored by the Directorate.

Further information about the program can be found on the Directorate's website at: <https://www.education.act.gov.au/public-school-life/learn-anywhere-ict-for-students>

If you have questions about the program, please do not hesitate to contact me on 6142 0333 or via email [mcss.studentservices@ed.act.edu.au](mailto:mcss.studentservices@ed.act.edu.au)

Jennifer Howard  
Principal  
Melba Copland Secondary School

---

## Chromebook Acceptance Form

### IMPORTANT NOTE:

If you wish for your child to participate in the *Better schools for our kids – technology enabled learning* initiative, you and your child both need to complete and sign Part A and Part B of this form without changing it. Students may not be able to receive a Chromebook until this completed form is returned indicating parent agreement to opt into the initiative. If you do not wish to participate in the initiative, please complete and sign Part C of this form only. Please return the completed form to your child's school (in hard copy or by emailing a scanned copy of the completed form to [mcss.studentservices@ed.act.edu.au](mailto:mcss.studentservices@ed.act.edu.au) .

---

### Part A. Parent/guardian agreement to opt in

I agree for my child to receive a Chromebook under the following conditions:

- The Chromebook issued to my child is for educational purposes while they are enrolled at the school.
- The Chromebook remains the property of the Australian Capital Territory (**Territory**).
- I have read and discussed with my child, the Communities Online: Acceptable use of ICT – Parents and Students Policy and Guidelines and all other policies and documents published on the ACT Education Directorate's [Policy webpage](#).
- While my child is at school, the Territory's filtering software reduces the risk of accidental access to inappropriate online content. The Territory and other people helping or working with the Territory, may monitor use of Chromebooks and may access information added to the Chromebook.
- I am responsible for my child's use of the Chromebook outside regular school hours, including supervision and ensuring healthy, safe and acceptable use.
- The Territory will not monitor my child's use of the Chromebook on my behalf.
- I will immediately notify the school if my child's Chromebook is stolen, lost or damaged and provide any evidence that the Territory asks for, such as a statutory declaration or police report. Stolen, lost or damaged Chromebooks will be remotely disabled by the Territory, so that no one can use them.
- The Territory does not have to repair or replace any Chromebook that is stolen, lost or damaged.
- I will return the Chromebook and any accessories to the school if requested, including for repair and maintenance, or when my child permanently leaves the ACT public school system.
- A breach of this form, or the Acceptable use of ICT Agreement already signed by my child, including by misuse of the Chromebook, could result in removal of access to the Chromebook. Any illegal behaviour will be notified to police.

---

### Part B. Student agreement (if parent/ guardian opts in)

I understand that the Chromebook is Territory property. I will:

- follow all of the policies mentioned in Part A of this form, and any instructions from my school, when using the Chromebook,
- take care of the Chromebook including by making sure that it is not lost, damaged or stolen,
- immediately report any issues to my school, and
- return the Chromebook whenever requested or when I permanently leave the ACT public school system.

If I don't use the Chromebook responsibly, my school may confiscate the Chromebook or take any other appropriate actions.

**By signing below, I confirm that I have read, understood and agree to the above.**

Student ID No:	School:
Student Name:	Student Signature:
Parent/guardian Name:	Parent/guardian Signature:
Date:	

---

### Part C. Parent indication to opt out

I DO NOT give permission for my child \_\_\_\_\_ (insert child's name) in Year \_\_\_\_\_ to receive a Chromebook under the *Better schools for our kids—technology enabled learning* initiative. I understand that, unless I have made alternative arrangements with the principal of my child's school, my child will still have access to SchoolsNET, the G suite for Education and other online resources, and a Chromebook for learning purposes during regular school hours.

Student ID No:	School:
Parent/guardian Name:	Parent/guardian Signature:
Date:	