



Special Consideration Policy



MCSS supports all students to complete their studies to the best of their ability. Special consideration may be applied for when a student suffers from significant illness or misadventure. Students and/or families should contact the school to discuss any concerns – “the more we know, the more we can help.”

Student Services will negotiate with the student/family the level of assistance required and support students through the process.

For any assessment item, affected by special consideration, one or more of the following alternatives may be adopted:

- Alternative assessment items
- Modification of existing assessment items
- Extension on submissions of work of the assessment item
- Deferring assessment of that student until an assessment item/s can be completed. (Does not apply to the last assessment period in year 12)
- Sitting assessments at times different from other students
- Extra time allowed for assessment items
- Exemption from completing particular assessment items.

The primary aim is to provide assessment opportunities for that student to demonstrate evidence for grading and ranking in an environment that is not only fair to the student who has suffered the illness or misadventure, but to all students.

Situations, other than illness and misadventure, including significant sports representation, may involve the use of special consideration in the form of extensions of deadlines and alternative assessment items. It is the principal’s responsibility to determine what constitutes the use of special consideration for other events that are not classed as illness or misadventure. These situations should address the need for students to show evidence of performance.

All applications for Special Consideration should be made with the Executive Teacher of Student Services and should include supporting documentation.



Special Consideration Application Form



The Special Consideration Application is available to students where sickness, misadventure or approved absence may have affected their academic performance. Students should complete this application and submit to the Executive Teacher, Student Services. The application should include appropriate supporting evidence such as a medical certificate or other written evidence which clearly demonstrates that the said illness, trauma, approved absence will/would have adversely affected performance. An interview may be required.

Student Name: _____

Year Level: 11/12

Reason for Special Consideration:

<input type="checkbox"/> Personal Illness	<input type="checkbox"/> Family Illness affecting schoolwork
<input type="checkbox"/> Personal/Family misfortune	<input type="checkbox"/> Other (specify) _____

Documentation Attached

Approval Details:

Signed:

Date:

Special Consideration List updated

Teachers notified of approval