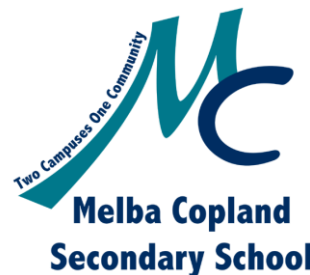


# Career Information Newsletter

News No 6      1 September 2017



CAREERS ADVISER: Helen Vlandis

Located: Careers Resource Centre  
Mon; Wed & Thur

**What's happening in Term 3 & 4 2017 :** UAC Applications Due (ACT & NSW), if applying to go to a University in other states -check application deadlines. Schools Recommendation Scheme and Educational Access Scheme applications due. Consider and apply for scholarships, Portfolio preparation and applications, CIT applications and apprenticeship & traineeship opportunities.

## Important Dates & information sessions for Term 3 & 4

Date	Event	Time & Location
4 Sept	CIT - Information Session 1.10 - 1.35	Year 11 T & A & Year 12A students MCSS Senior Library
6 Sept	CIT - One on One Interviews 🖐️ 9-12pm	Year 12 students MCSS Careers Resource Centre
6 Sept	UC - One on One Interviews 🖐️ 1-3pm	Year 12 students MCSS Careers Resource Centre
7 Sept	ANU - One on One Interviews 🖐️ 9-12pm	Year 12 students MCSS Careers Resource Centre
7 Sept	Apprenticeship Information Evening Automotive - John McGrath Auto Group	John McGrath Woden 174 Melrose Drive Phillip 5.45pm Call - 61222213
13 Sept	University of Canberra - Arts & Design Portfolio Workshop	5.30-6.30 Building 2 Level B Rm7 University of Canberra

🖐️ **NOTE: Bookings essential for one on one interviews with CIT, UC and ANU.  
See Helen to book your place.**

## Key dates for UAC - Undergraduate admissions 2017-2018

### APPLICATION DATES

Wednesday 2 August 2017      Applications open  
Friday 29 September 2017      Early bird applications close\*  
Monday 5 February 2018      Applications close for Semester 1 2018

\*To avoid a higher processing charge, early bird applications must be completed, paid for and submitted by midnight on Friday 29 September 2017.

**Early closing dates** - Some courses have early closing dates set by the institutions. Check the course descriptions in the UAC Guide, on UAC's website at [uac.edu.au/undergraduate/course-search](http://uac.edu.au/undergraduate/course-search) and in the My UAC app.

### PROCESSING CHARGES

Early bird	Wednesday 2 August - midnight Friday 29 September 2017	\$58.00
Standard	From Saturday 30 September 2017	\$183.00

Applications must be completed, paid for and submitted by midnight on the relevant closing date.  
For a complete list of UAC fees and charges, visit [uac.edu.au/undergraduate/fees](http://uac.edu.au/undergraduate/fees).



**Important Notice - MCSS Students planning to apply for SRS & EAS will be expected to have submitted their application by Friday 15 Sept. This will give the school one week to process the information before the end of Term.**

## University

### ACU - Australian Catholic University (Canberra Campus)

#### What's NEW:

- In addition to the ATAR result - **A Personal Statement** is required for students interested in **Teaching**
- **Bachelor of Social Work** (Canberra Campus) - four year course with an embedded Honours program. Visit

[http://www.acu.edu.au/courses/undergraduate/social\\_work/social\\_work/bachelor\\_of\\_social\\_work](http://www.acu.edu.au/courses/undergraduate/social_work/social_work/bachelor_of_social_work)

**Available to:** Domestic and International students. **Location:** Canberra

**Duration:** 4 years full-time **ATAR (2017):** Canberra (58.50)

**ACU - Bonus points schemes Bonus - (Subject Bonus & Access ACU)** ACU has a number of bonus points schemes available to eligible applicants. Bonus points are added to your ATAR, to give you a new adjusted entry score. This is then used to assess your eligibility for ACU courses. For more information visit:

[http://www.acu.edu.au/study\\_at\\_acu/alternative\\_entry/accessacu](http://www.acu.edu.au/study_at_acu/alternative_entry/accessacu)

### ANU - Australian National University - What's NEW

**Bachelor of Design** - three year undergraduate degree offered by the ANU College of Arts and Social Sciences. Entry into the Bachelor of Visual Arts is based on ATAR, interview and portfolio. Once an application has been lodged through the Universities Admission Centre (UAC), applicants are required to fill out a **Request for Interview Form on the ANU website** at [soa.anu.edu.au/how-apply/undergraduate-applications](http://soa.anu.edu.au/how-apply/undergraduate-applications).

**Macquarie University** - 2017 Key Dates Visit: <http://www.mq.edu.au/study/school-portal>

**Sydney University** - **NEW Entry requirements: Note from 2019**, students need to complete the NSW Higher School Certificate (HSC) Mathematics (not General Mathematics)

or equivalent interstate or IB subjects in order to meet the requirements for admission into a number of courses, including economics, commerce, engineering and IT, psychology, pharmacy, veterinary science and science. For more information Visit:

<http://sydney.edu.au/study/admissions/apply/entry-requirements/undergraduate-academic-requirements.html>

**Sydney University - Introduction of Fixed ATARs** - Sydney University has introduced fixed ATARs for most of their courses, to simplify the application process and make it more transparent. It removes the uncertainty about what's required for entry, so you can have the confidence to list your dream course as your first preference. For more information and to view the list of fixed ATARs visit: <http://www.sydney.edu.au/sydney-atar>

**University of Canberra - Proposed new Health courses**

- Bachelor of Occupational Therapy (2017)
- Master of Speech Pathology (2017)
- Bachelor of Vision Science (2018)

**University of Canberra - Health Faculty also provides courses in:**

Counselling	Nutrition	Medical Radiation
Physiotherapy	Nursing	Midwifery
Occupational Therapy	Pharmacy	Psychology

**University of NSW Open Day - Saturday 2 September 2017**

**UOW College - Summer Session Information Evening - Thursday 21 September**

Is a an information evening to meet with UOW College staff and get all your questions answered. Applications will be accepted on the night. Classes start in October for Summer Session and scholarships may be available. Find out more -

<http://www.uowcollege.edu.au/about/events/UOW235742.html>

**NIDA 2018 applications are now open** - Bachelor of Fine Arts degrees in: **Acting, Costume, Design for Performance, Properties and Objects, Staging, and Technical Theatre and Stage Management**; Master of Fine Arts degrees in Cultural Leadership, Design for Performance, Directing, Voice and Writing for Performance; Vocational Diplomas in Live Production, Musical Theatre, Make-up and Stage and Screen Performance. For more infor visit:

<http://apply.nida.edu.au>

<b>AIE</b>
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**AIE Information Evening** - Discover the courses designed to get you started in game development, 3D animation and visual effects at the AIE Information Evening on **Wednesday 13th September 2017**. The Canberra campus will be opening their doors to visitors eager to find out about full-time and part-time courses starting in 2018.

<http://www.aie.edu.au/infoevening>

**AIE Industry Experience Day - 27 September 2017 - FREE 3D Animation for Games and Film Workshops in the holidays** AIE's Free Workshops in 3D Animation &

Visual Effects for Games and Film are a great opportunity to learn some core skills in digital art. Students will use industry standard software in a fun and friendly environment led by industry professionals. Workshops are free and a great opportunity for anyone considering a career as a Digital Artist. Register at <http://www.aie.edu.au/ied>

## CIT

**Monday 4 September** - CIT representatives will be visiting Melba Copland to talk to students about the new CIT website and the application process. Students interested in studying at CIT in 2018 will be given a step by step guide on how to apply. It is advisable to all Year 12 students interested in studying in Sem: 1, 2018 to process their CIT Application by mid Term 4. For more information visit:  
[https://cit.edu.au/study/applying\\_and\\_enrolling](https://cit.edu.au/study/applying_and_enrolling)

**CIT Apprenticeship Link webpage** - [https://cit.edu.au/study/cit\\_support/employment](https://cit.edu.au/study/cit_support/employment)

**National Skills Week 2017** Every year National Skills Week (August 28 - September 3, 2017) recognises, celebrates and informs students and the wider public of the diversity, benefits and career pathways associated with Vocational Education and Training. For more information visit <http://www.nationalskillsweek.com.au/>

## Scholarships & Cadetships

**Reminder to all tertiary students to review scholarship information located on each university's website. Universities and their faculties offer a variety of scholarships to students, many of which are not applied for.**

**Scholarship finder - Hobsons website:**

<http://www.hobsonscoursefinder.com.au/scholarship/search?levelOfStudy=4&keyword=&organisationName=&country=14&region=1000&fieldOfStudy=3&supportType=1&targetGroup=5&actionSearch=Search#.UhPS1X-bAjw>

**UOW Global Honours** - UOW's new Global Honours degrees offer students the opportunity to gain a truly global experience as they study, work and travel in some of the world's most vibrant cities with sponsorship of \$48,000. Find out more and for applicable conditions go to <https://coursefinder.uow.edu.au/golead/index.html>

**UOW Management Cadetship 2018 - Applications close Monday, September 4** University of Wollongong's Management Cadetship is a five year program. Each year two young minds have the opportunity to combine work and study at one of Australia's top universities. Across the five years UOW cadets complete a series of work placements. Generally tailored to their degree, these placements can include: Finance, Governance, Human Resources, Marketing and Events. Cadets also complete a 1.5 year specialisation in the field of their choice. In addition to the practical work experience, UOW Management Cadets also receive:  
Full tuition payment for the duration of the UOW undergraduate degree

**A competitive starting salary of approximately \$41,000 pa, with annual increments**  
Allocated study time to attend classes, to prepare for and sit exams. Visit:

- **Cadet Information Pack:**  
<https://www.uow.edu.au/content/groups/public/@web/@recruit/@pd/documents/doc/uow236163.pdf>
- **Cadet Position Description:**  
<https://www.uow.edu.au/content/groups/public/@web/@recruit/@pd/documents/doc/uow236162.pdf>
- **Application portal:** <https://jobs.uow.edu.au/careersection/ext/jobdetail.ftl?job=170774&tz=GMT%2B10%3A00>

## Australian Defence Force & ADFA

**Defence** has a number of Work Experience Programs in the ACT for 2017. Visit the website to see the current opportunities available to students. [www.defence.gov.au/workexperience](http://www.defence.gov.au/workexperience)  
This year students are required to apply online and then notify your Careers Adviser.

**ADF Gap Year - 2018 Applications for the (ADF) Gap Year program are now closed.**  
ADF provides an opportunity for young Australians, who have finished year 12 (or equivalent) and are aged between 17 and 24\*, to experience an exciting and rewarding year in the Navy, Army or Air Force. You will gain life skills, make new friends and develop leadership qualities that you can take anywhere. For more information and to view all jobs available visit:  
[http://www.defencejobs.gov.au/education/gap-year/?utm\\_campaign=gapyear2015&utm\\_medium=edm&utm\\_source=eoi\\_canberra](http://www.defencejobs.gov.au/education/gap-year/?utm_campaign=gapyear2015&utm_medium=edm&utm_source=eoi_canberra)

**Applications for Gap Year 2019 will open in March 2018**

**INFORMATION Sessions -Defence Force Recruiting invites you to attend:**

### **1. CANBERRA Defence Careers Info Session**

**Date:** Tuesday 12<sup>th</sup> September, 2017      **Time:** 6:00pm - 7:30pm  
**Location:** Defence Force Recruiting Centre Canberra - Level 2, 64 Northbourne Avenue

### **2. CANBERRA: Women in Defence Info Session**

**Date:** Tuesday 19<sup>th</sup> September, 2017      **Time:** 6:00pm - 7:30pm  
**Location:** Defence Force Recruiting Centre Canberra - Level 2, 64 Northbourne Avenue

### **3. CANBERRA Army Careers Information Session**

**Date:** Tuesday 26<sup>th</sup> September, 2017      **Time:** 6:00pm - 7:30pm  
**Location:** Defence Force Recruiting Centre Canberra - Level 2, 64 Northbourne Avenue

**To attend these information sessions, please call 13 19 02 to book your seat/seats or register at <http://www.defencejobs.gov.au/events/>**



## Gap Year/ Exchange

**Au Pair in America - Get paid to work with children in the USA!** Au Pair in America currently has many placements available for Australians to join their program. Spend a year in the USA where you can become more than just a tourist! We offer FREE return flights\* (conditions apply), medical insurance, 24/7 support and more! Visit [www.aupairinamerica.com.au](http://www.aupairinamerica.com.au) for all of the conditions and details, or call 1300 889 067 to speak to someone in our Sydney office.

**Cultural Care Au Pair** - Is a cultural exchange program that provides young Australian adults with the opportunity to live and work in the USA. A free information session is available in Canberra on the **9<sup>th</sup> September at 10am**. Meeting held at the Belconnen Community Centre, Swanston Court and students can book their seat by calling 1800 677 373 or visit: <http://culturalcare.com.au/join-info-meeting/>

**LIVE, WORK, STUDY & TRAVEL IN THE USA!** Interested in experiencing life in America? We offer **a program for young ladies to work with children in the USA for 12 months**. Gain life skills, meet new friends from all over the world, study at an American college and travel all across the states from New York to California! For your FREE info pack please visit [www.aupairinamerica.com.au](http://www.aupairinamerica.com.au) or email [info@aupairamerica.com.au](mailto:info@aupairamerica.com.au)

**Lattitude Global Volunteering 2017** applications now open! Applications are now open for students interested in embarking on a volunteering placement in a new culture and community during their gap year in 2018. Placements are available in North America, the UK, Europe and Asia/Pacific. To help with costs, a number of scholarships are available to assist with placement fees or flights to certain countries. Visit: [www.lattitude.org.au/](http://www.lattitude.org.au/) for more information.

**Projects Abroad Online Information Sessions** - Projects Abroad offers volunteering opportunities in 29 countries across the developing world and have over 1000 unique projects. The projects are all about connecting with and understanding a different world, making a worthy contribution, and personal development. Online information sessions can be found by visiting: <http://www.projects-abroad.com.au/about-us/meet-us/online-info-sessions/> or head to their website: <http://www.projects-abroad.com.au/about-us/meet-us/#information-evenings>

**Projects Abroad Overseas Volunteer Programmes** - These programmes are tightly scheduled and chaperoned to ensure a well-structured, safe and supported short stay for Yr 10-11 students. There are programmes in:

<b>Cambodia</b> - Childcare and renovations	<b>Nepal</b> - Childcare and renovations
<b>Nepal</b> - Medicine experience and observation	<b>Nepal</b> - Post earthquake building
<b>Sri Lanka</b> - Childcare and renovations	<b>Fiji</b> - Childcare and renovations in a traditional village
<b>Philippines</b> - Public and community health	<b>Thailand</b> - Marine conservation

Full details are available on their High School Projects page. <http://www.projects-abroad.com.au/projects/high-school-projects/#overview> A leaflet detailing these projects is available here. <http://www.projects-abroad.com.au/projects/high-school-projects/#resources>

**Antipodeans ABROAD** - an independent Australian company that has been creating unique student volunteer experiences for over 20 years. For more information visit: [www.antipodeans.com.au](http://www.antipodeans.com.au)

**US Summer Camp Info Meeting** - to find out about the Camp Counsellors USA program for 2018 Visit: <https://www.facebook.com/ccusa.australia/events>

**WEP Student Exchange - 25 Countries** - WEP Australia is a not-for-profit student exchange organisation and currently accepting applications from students in years 9-12 to participants in short-term, semester or year-long student exchange programs. For students wishing to complement their education with an international experience, find out more via <https://wep.org.au/> , (Click NSW) info@wep.org.au or 1300 884 733

### **ASBA's - Australian School Based Apprenticeships**

Students undertaking an accredited program and are interested in doing an ASBA are asked to see Helen for more information.

- **Current Positions available** - Disability, Aged Care & Childcare

### **Work Experience & SWL**

Work Experience & SWL is available for all students in Year 11 and 12. The database is now referred to as INPLACE. Students can access INPLACE through Google Classroom. **Semester 2 placements need to be finalised by mid October.** Note: Students interested in a Trade placement will need to have done their **white card and asbestos training**. See Helen or Annie for more information.

**AIE Work Experience Program - IS NOW FULL FOR 2017:** - The AIE Work Experience Program is in place to give students who are interested in a career in the video games, 3D animation and visual effects industries a chance to get some hands on experience. Students use industry standard software in a studio environment as they learn what it is like to be an independent developer in the digital creative industries. Places fill up fast, students need to apply now to ensure they don't miss out. For more information visit: [www.aie.edu.au/workexperience](http://www.aie.edu.au/workexperience) To register and select preferred dates use the link below: **Work Experience Email Link** - <https://goo.gl/forms/GRvupi4nH3lgFs1s2>

**Note:** (i) **Availability:** The list of dates on the form will be updated as positions fill up. AIE currently have positions for 105 students this year (15 per week). Form will be updated periodically. (ii) **Hours on AIE Campus:** Students will be on campus from 10am - 4pm each day, Monday - Friday for the week. (iii) **Placement Confirmation:** AIE will advise students around 1 week after submitting their form if they have secured their dates. Students are then required to see their Careers Adviser for additional paperwork.

**Meet A Keeper Days at Taronga** - MEET A KEEPER: Taronga Zoo: is a one-day program for students 14 years and over who have expressed a keen interest in a career at the Zoo. MAK includes a seminar presented by a panel of Zookeepers and other Zoo staff. Students will learn about aspects of zoo-keeping, including: qualifications, career opportunities, core responsibilities, careers structures and wages. Afterwards students will explore the Zoo and enjoy a mystery behind-the-scenes animal tour. Due to high demand Torronga is now offering an additional Meet a Keeper day on Tuesday 7 November. For booking forms and information visit <https://taronga.org.au/education/sydney/meet-keeper>

**Popular WEX placements that fill up fast** - If you are interested in Nursing , other Health related Careers and/or the Zoo, it is important to make an appointment with careers staff and **register your interest by November 2017 for a 2018 placement.**

## Full Time Apprenticeships

**Students Interested in a full time apprenticeship** are asked to review information from the following three apprenticeship centres in the ACT and group training organisations: This includes their job vacancy boards. Advertised Apprenticeships provided to the school, will also be emailed to students via their email accounts when positions become available.

### **Australian Support Australia**

<http://www.apprenticeshipsupport.com.au/states/New-South-Wales>

**MEGT** - <http://www.megt.com.au/>

**SARINARUSSO** - <http://sarinarusso.com/apprentices/>

### *Group Training Organisations:*

**1300 Apprenticeships:** <http://1300apprentice.com.au/>

**HIA - Housing Industry Association -**

<https://hia.com.au/en/ProductsServices/Apprentices.aspx>

**Pre Apprenticeships Now Available** The Apprentice Employment Network NSW & ACT and its Group Training members are running pre-apprenticeship programs for school leavers starting at various times through September 2017 to February 2018. Great opportunities are available to secure top apprenticeships and traineeships. For more information visit: [www.aennswact.com.au/pre-app/](http://www.aennswact.com.au/pre-app/) or call Jason on 0419 466 584.

## Employment/Volunteer Work

**Volunteering opportunities see Helen.** **ACT Red Cross Volunteering** - The Red Cross has a variety of volunteering opportunities available in the ACT. To see what is available visit:

<http://volunteering.redcross.org.au/vw/en/filter/?job-mail-subscribe-privacy=agree&search-keyword=&location=australian%20capital%20territory>

## Selected Websites to visit

### Selected Websites to Visit

This month's selected websites focus on Resume preparation. Numerous enquiries for resume template information and support have been made in Careers. Consider the following websites as an additional guide to your resume preparation:

1. <http://www.youthcentral.vic.gov.au/jobs-careers/applying-for-jobs/sample-resumes-and-cover-letters>
2. <http://www.myfuture.edu.au/>
3. <http://www.skillsroad.com.au/home>
4. <https://www.monster.com/career-advice/cover-letter-resume/resume-samples>
5. <http://www.businessinsider.com.au/resume-for-job-seeker-with-no-experience-2014-7>



## Job sites to visit:

1. <https://www.randstad.com.au/jobs/australian-capital-territory/canberra/>
2. <http://www.careerone.com.au/job-search/canberra?>
3. <http://www.seek.com.au/>
4. <http://au.indeed.com/jobs?q=&l=Canberra+ACT&start=10>
5. <http://www.oneshift.com.au/jobs/location/canberra-2600/>
6. [https://au.jora.com/jobs-in-Canberra-ACT?utm\\_campaign=dynamic&utm\\_source=google&utm\\_medium=cpc&gclid=CLH95-5htQCFZeSvQodYOIADQ](https://au.jora.com/jobs-in-Canberra-ACT?utm_campaign=dynamic&utm_source=google&utm_medium=cpc&gclid=CLH95-5htQCFZeSvQodYOIADQ)

**Jobbydoo-au.com** - Jobbydoo is an online jobs board advertising job vacancies from all over Australia, helpful for students to find apprenticeships and job opportunities across a variety of industries. Fresh, comprehensive job listings with easy find/search options. Find work either locally, state-wide or nationally. Visit:

<https://www.jobbydoo-au.com/>

**Job Jumpstart** - [jobjumpstart.employment.gov.au](http://jobjumpstart.employment.gov.au) is a one-stop-shop for young people seeking employment planning and job search information. The site offers a range of content in the form of articles, workbooks and links that can help young people.

## Stop Press - Work related Reminders

**The Young Worker Toolkit** - The Australian Government has a website to help you find information about your workplace rights and obligations Visit <http://www.fairwork.gov.au/>

**10 Step plan to your First job** - The ACTU website offers a good reference list to help students organize themselves for their first job. Visit:

<http://www.worksite.actu.org.au/new-stuff/10-step-plan-to-your-first-job-plus-one-extra-step.aspx>

**MoneySmart Rookie Campaign** Learn more about managing your money, moving out of home, studying, budgeting, credit cards, debt and more. Visit:

[www.moneysmart.gov.au/life-events-and-you/under-25s](http://www.moneysmart.gov.au/life-events-and-you/under-25s)

**RESUME Template** - Available in hard copy in Careers or request a template to be emailed to you.

**Skills Road:** Resources for students: Career Quiz, Explore Careers, Resume Builder and more Visit: <http://www.skillsroad.com.au/home>

Skills road Work Readiness Course - Visit: <http://www.skillsroad.com.au/students/training-courses/skillsroad-work-readiness-course-%284%29#.VzHhky9OKUm> (Note: Cost involved)

**Monster Career resources - Sample Resumes to get you started**

<http://www.monster.com/career-advice/cover-letter-resume/resume-samples>

**Skills One** - Skills one is a video platform with over 1500 short video stories about getting a trade or skill. Check it out by visiting the website: <http://www.skillsone.com.au/>

**Young People at Work This website** - offers a range of advice on getting a job, workers' rights at work, how to leave jobs, and other resources to help young people learn about work.

<http://www.youngpeopleatwork.nsw.gov.au/>

**Need a TAX FILE NUMBER:** Do you have a tax file number (TFN)? If you don't, you will need one soon- for employment, youth allowance or for the Higher Education Contribution Scheme (HECS). Schools no longer process the Tax File form. The application process requires you to apply online and visit your nearest Australian Post Office. For more information visit:

<https://www.ato.gov.au/Individuals/Tax-file-number/Apply-for-a-TFN/>

